



VOLUNTEER APPLICATION

Corvallis – Benton County Public Library

Yes, I would like to be a library volunteer!

Date: _____

I WOULD LIKE TO VOLUNTEER AT THE FOLLOWING LIBRARY LOCATION (Check all that apply):

- Corvallis Public Library
 Outreach Services in Corvallis
 Alsea Community Library
 Monroe Community Library
 Philomath Community Library

CONTACT INFORMATION

Name: _____ Email: _____

Address: _____ City/State: _____ Zip: _____

Phone: _____ Cell: _____

Date of Birth: ____ / ____
 Month Day

EDUCATION

Last grade completed: _____

I am currently in school: _____

(Please indicate which grade, community college or University you are attending)

EMPLOYMENT

- I am not employed
 I am retired
 I am employed

VOLUNTEER EXPERIENCE

I have never volunteered

I have volunteer experience (please describe): _____

SPECIAL INTERESTS

List any hobbies, interests, activities, clubs, or languages you speak: _____

Have you ever been convicted of a crime (do not include any expunged juvenile record)? Yes No

*If yes, please explain: _____

*Criminal convictions do not necessarily disqualify you from volunteering at the Library, but will only be considered in relation to specific departments.

EMERGENCY CONTACT INFORMATION (REQUIRED):

Name & Relationship: _____ Phone: _____

(PLEASE COMPLETE OTHER SIDE)

VOLUNTEER POSITIONS I AM INTERESTED IN (Check all that apply):

- | | | |
|--|---|---|
| <input type="checkbox"/> Adopt-A-Shelf Assistant | <input type="checkbox"/> Indexer/Data Entry | <input type="checkbox"/> Public Computer Care Specialist |
| <input type="checkbox"/> Bedtime Storytime Aide | <input type="checkbox"/> Indoor Plant Care Specialist | <input type="checkbox"/> Processing Specialist |
| <input type="checkbox"/> C.A.R.E Kit Driver | <input type="checkbox"/> Interlibrary Loan Packaging Aide | <input type="checkbox"/> Recycling Assistant |
| <input type="checkbox"/> Check-In Specialist | <input type="checkbox"/> Language Assistant | <input type="checkbox"/> Teen Events Aide |
| <input type="checkbox"/> Collection Development Assistant | <input type="checkbox"/> Lobby Ambassador | <input type="checkbox"/> Volunteer Office Assistant |
| <input type="checkbox"/> Dial-A-Book in Corvallis | <input type="checkbox"/> Mending Specialist | <input type="checkbox"/> Volunteer Specialist Project Assistant |
| <input type="checkbox"/> Electric Kid Room Assistant | <input type="checkbox"/> New Book/Holds Shelving Aide | <input type="checkbox"/> Youth Mentor |
| <input type="checkbox"/> Extension Services Office Assistant | <input type="checkbox"/> Obituary Searcher | <input type="checkbox"/> Youth Play Area Assistant |
| <input type="checkbox"/> Holds Search Assistant | <input type="checkbox"/> Paper Supply Aide | <input type="checkbox"/> Youth Program & Events Assistant |

SCHEDULE: Please specify hours for all that apply.

Corvallis Public Library: Monday – Friday 10 am – 9 pm, Saturday 10 am – 6 pm, Sunday 12 pm – 6 pm

Alsea Community Library
 Mon, Wed & Sat: 10 am – 4:30 pm
 Tue & Thur: 2 pm – 8 pm

Monroe Community Library
 Mon: 1:30 pm – 4:30 pm
 Tue & Thurs: 10 am – 4:30 pm
 Wed: 3 pm – 8 pm
 Sat: 10 am – 3 pm

Philomath Community Library
 Mon, Thur, Fri & Sat: 10 am – 5 pm
 Tue & Wed: 10 am – 8 pm

Day	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Available Times							

HOW DID YOU HEAR ABOUT OUR VOLUNTEER PROGRAM?

- Friends/Relatives Newspaper Radio Visiting the Library
- Volunteer brochure, please tell us where you picked up the brochure: _____
- Website (Corvallis city website, Library website, or other): _____
- Speaking presentation, please tell us where and who your speaker was: _____
- Other, please list: _____

I hereby certify that I have answered truthfully and have not knowingly withheld any information relative to my application. I agree and understand that any misstatements or material omissions on the application will result in my being eliminated from further consideration. I understand that, if accepted, any misrepresentation or material omission, which becomes known to the Corvallis-Benton County Public Library, may result in my immediate dismissal. I agree that I will work within my assigned areas of responsibility without any monetary compensation, and be subject to workers' compensation coverage while on the job. I will follow the lawful directions of my assigned supervisor while working for Corvallis-Benton County Public Library and will follow and be bound by the Policies & Procedures of the City of Corvallis to the same extent as paid employees of the City, except Policies & Procedures relating to compensation and benefits, which do not apply to me.

Signature: _____ Date: _____

Parent's Signature (if under 18 years of age): _____ Date: _____

Please drop off your Volunteer Application at any public service desk at the Main or Branch Libraries.
 Or mail to:

Corvallis-Benton County Public Library
 Attn: Volunteer Coordinator
 645 NW Monroe Avenue
 Corvallis, OR 97330